DigiTool

Draw Mode

Actual Size Viewing Area

DRAW MODE

COLOR

Drawing Area

Key:

- painting tool
- fill-in paint tool
- CLEAR PAGE — erase all
- undo last action
- COLOR — current color choice
- pallette: click on color for paint choice
- go to Stretch mode

Stretch Mode

STRETCH MODE

Actual Size Viewing Area

Properties
Width: 50   X: 0
Height: 30   Y: 0
Reset

Stretch by Number
Width scale: 1.0   Apply
Height scale: 1.0   Apply

Resizing Area

when using the stretch frame tool, stretch image by clicking and dragging hot spots

Key:

- **Stretch Frame Tool**
- grab and move tool
- undo last action
- Reset — reset to original image
- **Stretch by Number Tool** — Resize image by setting and applying width and height scales.
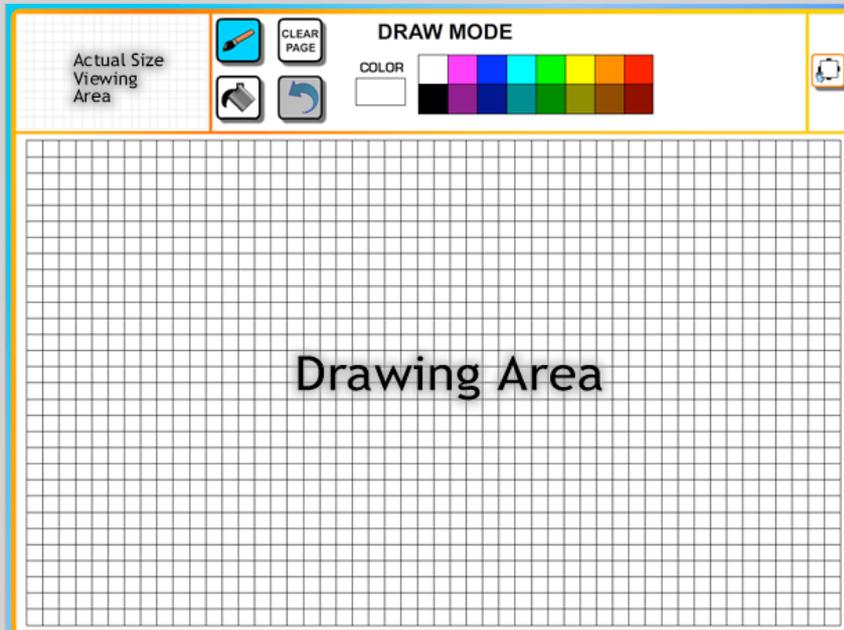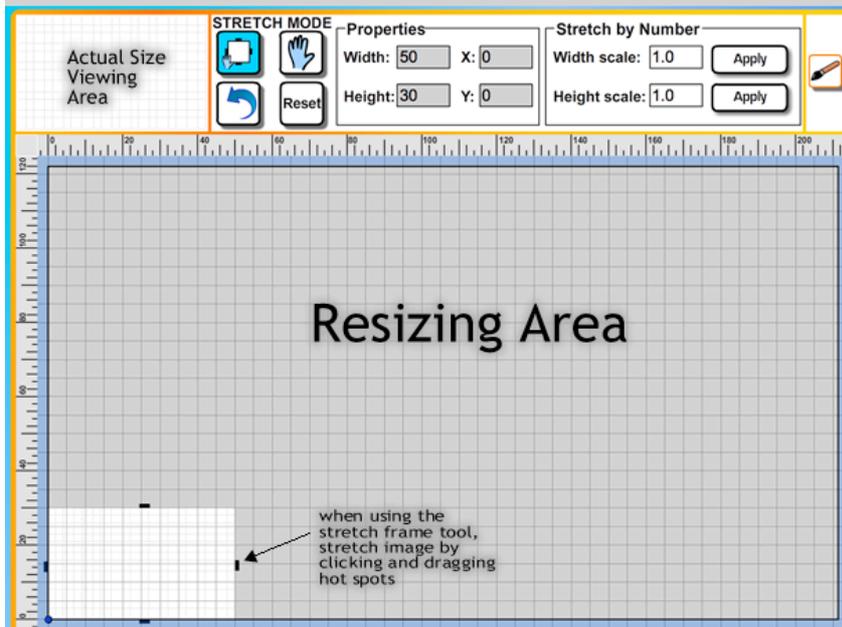- **Properties Display** — This area displays numerical properties of your drawing.
- go to Drawing mode

To launch the DigiTool digital drawing tool:
1) Open the DigiTool folder (design_the_mascot/content/DigiTool)
2) Double-click on the file "start_digitool"
3) Click on the "Start" button

In Internet Explorer, you may have to click on the yellow warning bar and choose "allow blocked content".

Inserting pictures into Word or Powerpoint (PC):

If you are writing a report in Word or in Powerpoint, you can take a screenshot:

1. Make sure the window showing the DigiTool software is selected (click on the title bar).
2. Hold down the Alt key and press the Print Screen (or Prt Sc) key. Release the Alt key.
3. Switch to your word processor
4. Do Edit -> Paste (or Ctrl-V) - this should paste a copy of the DigiTool software window into your Word document,

Optional: In Microsoft Office you can use the Crop tool to make the result look better - click on the picture you have just pasted in, choose the "Crop" tool from the picture toolbar, then drag the handles on each side of the picture to hide the bits of the image you don't want.